



## Notice - Consent to Release and Treat

Integrated Rehab Professionals (IRP) provides you with a broad variety of care services. To meet your needs and serve you well, Integrated Rehab Professionals needs to know personal information about you.

You, as an individual, have a right to know how we collect, use and disclose personal information. You have the right to expect that, to the best of our ability, your personal information held by us, remains accurate, confidential and secure.

Integrated Rehab Professionals is proud of its long-standing commitment to maintaining the confidentiality and security of personal information and has implemented practices to better protect the privacy of your personal information.

Integrated Rehab Professionals collects, uses, discloses and stores facts about you and your health.

The facts are collected to help provide healthcare or payments for health care. They include: Your name, address and your Ontario Health Card Number, facts about your health, health care history and the health care that you have been given.

We use this information and share it only with those who need to know that information.

For instance, we might use it:

- *To make decisions about the types of services you need*
- *To serve as a means to communicate to other Service Providers.*
- *To monitor the provision of services and evaluate your response to services provided*
- *For administration, management, strategic planning, decision-making, research, allocating of resources within the organization and other purposes set out in the IRP Brochure.*
- *To meet legal and regulatory requirements.*
- *IRP may be required to comply with audit and inspection rights of the CCAC and the delivery of client records to the CCAC if requested.*

These are your rights:

- *You may see or have access to your personal health information.*
- *You may ask for and receive any copy of your health record.*
- *You may ask us to correct your records*
- *Your personal information is private. Unless sharing it with others is authorized by law, we cannot and will not give out any of your personal information without your consent.*
- *You may make a complaint to our Privacy Officer about access to your personal information, or about how it is collected, used, stored, and disclosed. Ask the staff that is caring for you, or contact Angela Dye, Privacy Officer at 905-839-5248 Ext. 224.*

### **CONSENT**

I, \_\_\_\_\_ have reviewed the above summary of information relating to Integrated Rehab Professionals Privacy Policy. I have had an opportunity to have questions answered regarding this Notice and feel that I have a reasonable understanding of the Notice. I hereby authorize the collection, use and disclosure of my personal information by IRP in order to facilitate the provision of care and service to myself and for specific, related purposes as detailed within this Notice.

Client Name: \_\_\_\_\_ OHIP or DOB: \_\_\_\_\_ Date: \_\_\_\_\_

**X** Client Signature: \_\_\_\_\_

Client is unable to sign, Name of Substitute Decision Maker (SDM): \_\_\_\_\_

\_\_\_\_\_ Relationship: \_\_\_\_\_

Signature of SDM: \_\_\_\_\_

Name of Witness to SDM: \_\_\_\_\_ Signature of Witness: \_\_\_\_\_

The CCAC is the Health information custodian under PHIPA (Personal Health Information Protection Act) and Integrated Rehab Professionals is the agent of the CCAC. IRP carries out all responsibilities regarding Client information and Client records of a health information custodian on behalf of the CCAC in accordance with PHIPA. Service Provider Personnel are the Agents of Integrated Rehab Professionals.